

NOTICE OF 13TH ANNUAL GENERAL MEETING

To,
The Members
The Board of Directors
The Auditors

NOTICE is hereby given that the 13th Annual General Meeting (“AGM”) of the Members of Waterfield Financial and Investment Advisors Private Limited (“Company”) will be held on **Friday, August 22, 2025, at 11:30 am** at the Corporate office of the Company situated at 7, Avighna House, 82, Dr. Annie Besant Road, Worli Naka, Siddharth Nagar, Worli, Mumbai, Maharashtra 400018 to transact the following business:

ORDINARY BUSINESS: -

Item No. 1:

To consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2025, together with the Reports of the Board of Directors and Auditors thereon:

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as **Ordinary Resolution:**

“**RESOLVED THAT** pursuant to applicable provisions of the Companies Act, 2013 and rules made thereunder, audited Balance Sheet as at March 31, 2025 and the Profit and Loss Account of the Company for the financial year ended March 31, 2025 together with Schedules and Notes attached thereto and Cash Flow Statement for the financial year ended March 31, 2025 along with the Director’s Report and Auditor’s report received from M/s ZADN & Associates (ICAI Firm Registration No. 112306W) for the financial year ended on March 31, 2025 thereon, be and are hereby approved and adopted.

RESOLVED FURTHER THAT any of the director of the Company and/or the Company Secretary of the Company, be and is hereby authorized to sign and submit requisite e-forms along with Annual Return as may be required to be filed with the Registrar of Companies, Mumbai, Maharashtra and to do all such acts, deeds matters, and things as may be deemed necessary to give effect to the above resolution.”

Item No. 2

To appoint M/s M S K C & Associates LLP (ICAI Firm Registration No. 001595S/S000168), as the Statutory Auditors of the Company.

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as **Ordinary Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Section 139, Section 142 and other applicable provisions, if any, of the Companies Act, 2013 as amended from time to time or any other law for the time in force and the rules framed thereunder (including any statutory modifications, amendments or re-enactments thereof) and pursuant to the recommendation of the Board, M/s M S K C & Associates LLP (ICAI Firm Registration No. 001595S/S000168), be and are hereby appointed as the Statutory Auditors of the Company for a period of five years to hold office from the date conclusion of the



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ensuing Annual General Meeting of the Company till the conclusion of Annual General Meeting to be held during the year 2030 to examine and conduct audit of the accounts of the Company from Financial Year 2025-26 till Financial Year 2029-30 on such remuneration plus taxes and reimbursement of out of pocket expenses as may be incurred by them in connection with audit of accounts of the Company, as may be mutually agreed upon between the Board of Directors and the Statutory Auditors.

RESOLVED FURTHER THAT any of the Directors of the Company be and are hereby authorised to file necessary e-Forms and all other necessary information with registrar of Companies, Maharashtra, Mumbai, file other necessary documents with various other regulatory authorities, as may be required, issue certified true copies and to do all acts, deeds and things as may be required to give effect to the above resolution.”

SPECIAL BUSINESS:

Item No. 3:

To exempt the Auditors of the Company to attend the General Meetings.

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution:**

“**RESOLVED THAT** pursuant to the provisions of section 146 of the Companies Act, 2013 and other applicable provisions, if any, consent of members of the Company be and is hereby accorded to exempt the Auditors of the Company to attend the General Meetings of the Company.

RESOLVED FURTHER THAT any of the Directors of the Company be and are hereby authorised to file necessary e-Forms and all other necessary information with registrar of Companies, Maharashtra, Mumbai, file other necessary documents with various other regulatory authorities, as may be required, issue certified true copies and to do all acts, deeds and things as may be required to give effect to the above resolution.”

For and on behalf of Board of Directors,

Waterfield Financial and Investment Advisors Private Limited

Sd/-
Shilpa Dadhich
Company Secretary

Date: July 15, 2025

Place: Mumbai



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Notes:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (AGM) IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE THERE AT INSTEAD OF HIMSELF /HERSELF AND THE PROXY NEED NOT BE A MEMBER. PROXY FORM IS ANNEXED TO NOTICE.

The instrument appointing the Proxy, to be effective, should be deposited at the Registered Office of the Company, duly completed, signed and stamped not less than 48 hours before the commencement of the Meeting. Proxy/Proxies so appointed shall not have the right to speak at the meeting and shall not be entitled to vote except poll.

A person can act as proxy on behalf of Member(s) not exceeding 50 (fifty) and holding in the aggregate not more than 10 (ten) percent of the total share capital of the Company carrying voting rights. A member holding more than 10 (ten) percent of the total share capital of the Company carrying voting rights may appoint a single person as Proxy and same person shall not act as Proxy for any other person or shareholder.

2. Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the company a certified copy of the Board resolution / power of attorney authorizing their representative to attend and vote on their behalf at the meeting.
3. Members/proxies should bring duly attendance slip sent herewith to attend the meeting.
4. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13.
5. The documents covered under this Annual General Meeting such as Balance Sheet as of March 31, 2025, Profit & Loss Account and Cash Flow Statement for the year ended March 31, 2025, Directors' Report for the Year ended March 31, 2025 and the Auditors Report for the year ended March 31, 2025 will be available for Members' inspection at the venue of the Annual General Meeting.
6. The Register of Director's and Key Managerial Personnel and their shareholding and the Register of Contracts with related party and contracts and bodies in which directors are interested and all other documents referred to in the AGM Notice will be available for inspection by the Members at the Registered & Corporate Office of the Company during normal business hours i.e. 10 A.M to 6 P. M on all working days (i.e., except Saturday(s), Sunday(s) and Public Holidays) up to the date of the Annual General Meeting and during the continuance of the Annual General Meeting.
7. The Voting at the meeting shall be conducted by show of hands unless a poll in accordance with section 109 of the Companies Act, 2013 is demanded by any member. If a poll is demanded at the meeting, then the shareholders can vote by sending an email to the Designated Mail ID: shilpa.dadhich@waterfieldadvisors.com.
8. The explanatory statement pursuant to section 102(1) of the Companies Act, 2013 relating to the items of the special business is given below and forms part of the notice.



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9. Route map giving directions to the venue of the meeting is annexed to the Notice.



EXPLANATORY STATEMENT AS PER SECTION 102 OF THE COMPANIES ACT, 2013

The following Explanatory Statement sets out, as required under Section 102(1) of the Companies Act, 2013, the material facts relating to Special Business item in the accompanying Notice:

ITEM No. 03

As per Section 146 of the Companies Act, 2013, all notices of, and other communications relating to, any general meeting shall be forwarded to the auditor of the company, and the auditor shall, unless otherwise exempted by the company, attend either by himself or through his authorised representative, who shall also be qualified to be an auditor, any general meeting and shall have right to be heard at such meeting on any part of the business which concerns him as the auditor.

In view of the above, the Board recommends resolution under Item No. 03 for the approval of the members as an Ordinary Resolution.

None of the Directors or Key Managerial Personnel of the Company and their respective relatives is, in any way, concerned or interested, financially or otherwise, in the proposed resolution.



ATTENDANCE SLIP

13TH ANNUAL GENERAL MEETING

DPID	Client ID	Folio No.	No. of Shares

Name: _____

Address: _____

Name of Proxy: _____ (To be filled in if the Proxy attends instead of the member)

I hereby record my presence at the **ANNUAL GENERAL MEETING** of the Company on **Friday, August 22, 2025, at 11:30 am** at 7, Avighna House, 82, Dr. Annie Besant Road, Worli Naka, Siddharth Nagar, Worli, Mumbai, Maharashtra 400018.

Signed this _____ day of _____ 2025

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(Member's/ Proxy's Name (In Block Letters))

(Members/Proxy's Signature)

NOTE:

1. Only Members / Proxy holder can attend the Meeting
2. Member / Proxy holder wishing to attend the meeting must bring the Attendance Slip duly signed to the meeting and hand it over at the entrance.



FORM NO. MGT-11**PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of Company : Waterfield Financial and Investment Advisors Private Limited

CIN : U74900MH2012PTC234921

Registered Office : 142, 14th Floor, Maker Chamber VI, 220 Jamnalal Bajaj Marg, Nariman Point, Mumbai 400021

Name of the member(s):	
Registered address:	
E-mail Id:	
Folio No.	
DP ID:	

I/We, _____ being the member(s) of _____ shares of the abovenamed Company, hereby appoint:

1. Name: _____

Address: _____

E-mail Id: _____

Signature: _____, or failing him;

2. Name: _____

Address: _____

E-mail Id: _____

Signature: _____, or failing him

3. Name: _____

Address: _____

E-mail Id: _____

Signature: _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the Company, to be held on **Friday, August 22, 2025 at 11:30 a.m.** at 7, Avighna House, 82, Dr. Annie Besant Road, Worli Naka, Siddharth Nagar, Worli, Mumbai, Maharashtra 400018 and at any adjournment thereof in respect of such resolutions as are indicated below:



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Resolution No.	Particulars	For	Against
ORDINARY BUSINESS			
1.	To consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2025 together with the Reports of the Board of Directors and Auditors thereon.		
2.	To appoint M/s M S K C & Associates LLP (ICAI Firm Registration No. 001595S/S000168), as the Statutory Auditors of the Company		
SPECIAL BUSINESS			
3.	To exempt the Auditors of the Company to attend the General Meetings.		

Signed this day of 2025.

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Signature of shareholder

Affix Re. 1/- Revenue Stamp

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Signature of 1st proxy holder Signature of 2nd proxy holder Signature of 3rd proxy holder

Note:

This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.



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ROUTE MAP

